



EXAMPLIFY FROM EXAMSOFT

Using Exemplify

PENN LAW ITS

https://ei.examsoft.com/ x

Secure | https://ei.examsoft.com/GKWeb/login/pennlaw

Apps Microsoft Office Home

ExamSoft

University of Pennsylvania Law School

Exam Takers

Student ID: ? Password:

Login

☐ Remember Me

[Lost Student ID or Password?](#)

[Videos](#) [Support](#) [Info](#)

Administrators / Faculty

Email: Password:

Login

☐ Remember Me

[Lost Password?](#)

Minimum System Requirements:

PC Users [View Requirements](#)

Mac Users [View Requirements](#)

Exam Taker Information

Please see the instructions at [Laptop Exams at Penn Law](#).

SoftTest can be used on virtually any modern computer (i.e. purchased within the last 3-4 years). For specific system requirements, please click on the link above.

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Support: support@examsoft.com or (954) 429-8889

Install Exemplify

- Navigate to www.examsoft.com/PennLaw
- Login
 - Student ID = LawKey Username
 - Password = Penn ID (middle 8 digits on your PennCard)

Install Exemplify

1. Once you login, Click **“Download.”**

2. Click **“Run”** when prompted to Run or Save the file.

ExamSoft: University of P x

Secure | https://www2012.examssoft.com/ui/examtaker/et_softest.aspx

Apps Microsoft Office Home

ExamSoft Exemplify History Support Test ITS

Getting Started with Exemplify

- 1 Check Your Minimum System Requirements**
 - PC Users
 - Mac Users
- 2 Install & Register Exemplify**
 - Click "Download"
 - Click "Run" when prompted to Run or Save the file
 - If your browser does not prompt you to "Run" or "Open" the file, Click Save and run the file from the location you saved it to.

***Note:** Please make sure you have an active internet connection when you download the file.

Help? **Download**

Exemplify Registration Instructions

Exemplify Registration

 - After installation, launch Exemplify and you will be prompted to register.
 - When prompted, insert the Institution ID: **pennlaw** and click "Next". On the following screen, using the login ID and Password you were provided, complete the required fields then click "Sign In".

Upon Registration Completion

 - You will receive an email to confirm your Exemplify registration.
 - You will be prompted to download your available exam files. If you would like to download your exam files at a later time, you may exit the application at this time.

[Frequently Asked Questions](#)
Contact Technical Support at support@examssoft.com
- 3 Setup Your Notifications**

Exemplify

Getting Started with Exemplify

Exam Controls

Question #1 of 3

The client exhibits confusion, decreased capillary refilling, statement would the nurse choose for this client?

diagnosis problem

Answers A - D

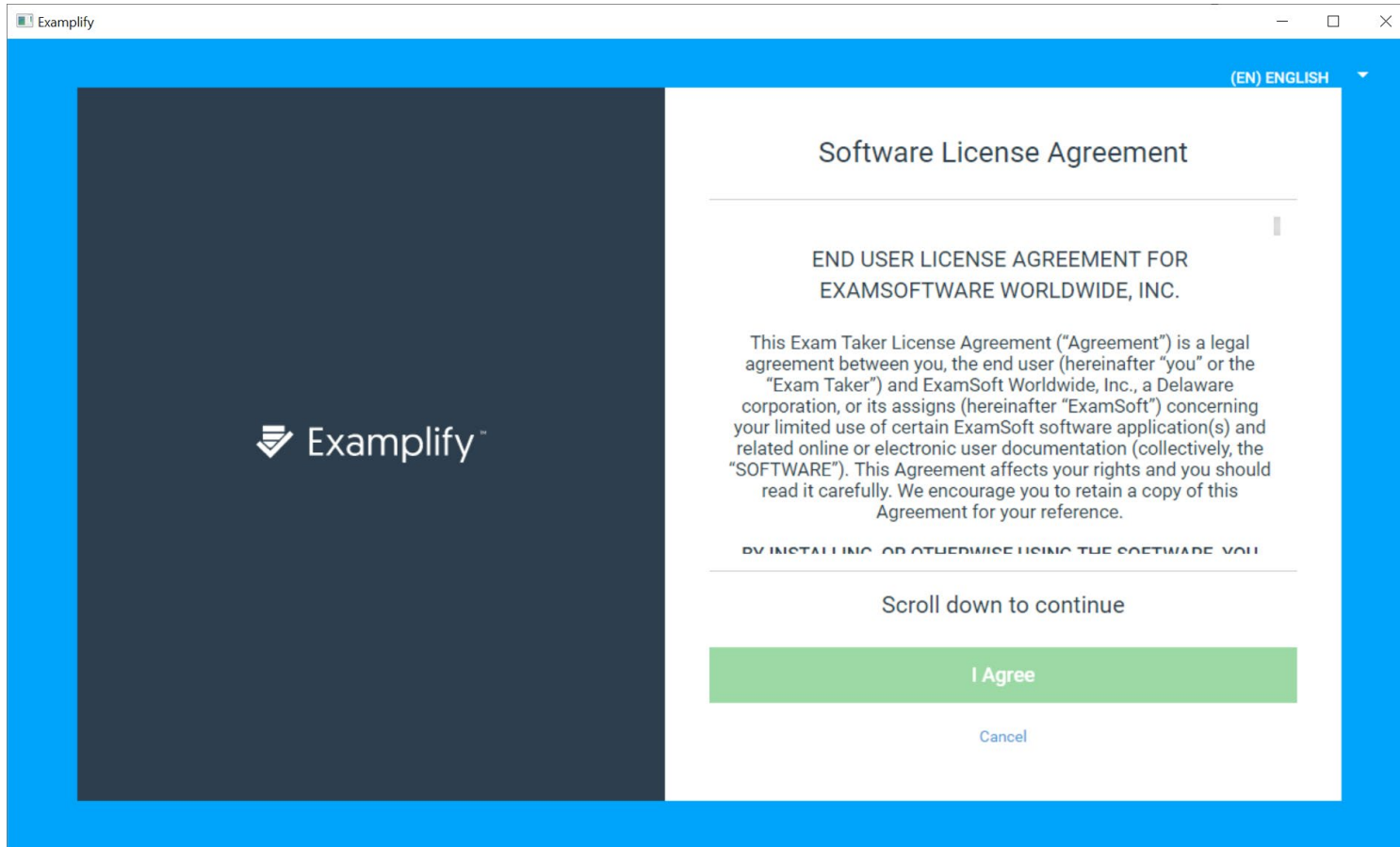
- A Ineffective Tissue Perfusion
- B Decreased Cardiac Output
- C Risk for Injury
- D Activity Intolerance

Support: +1 954 429 8899
Exemplify Version 12W.3.14

1 / 3 **Next**

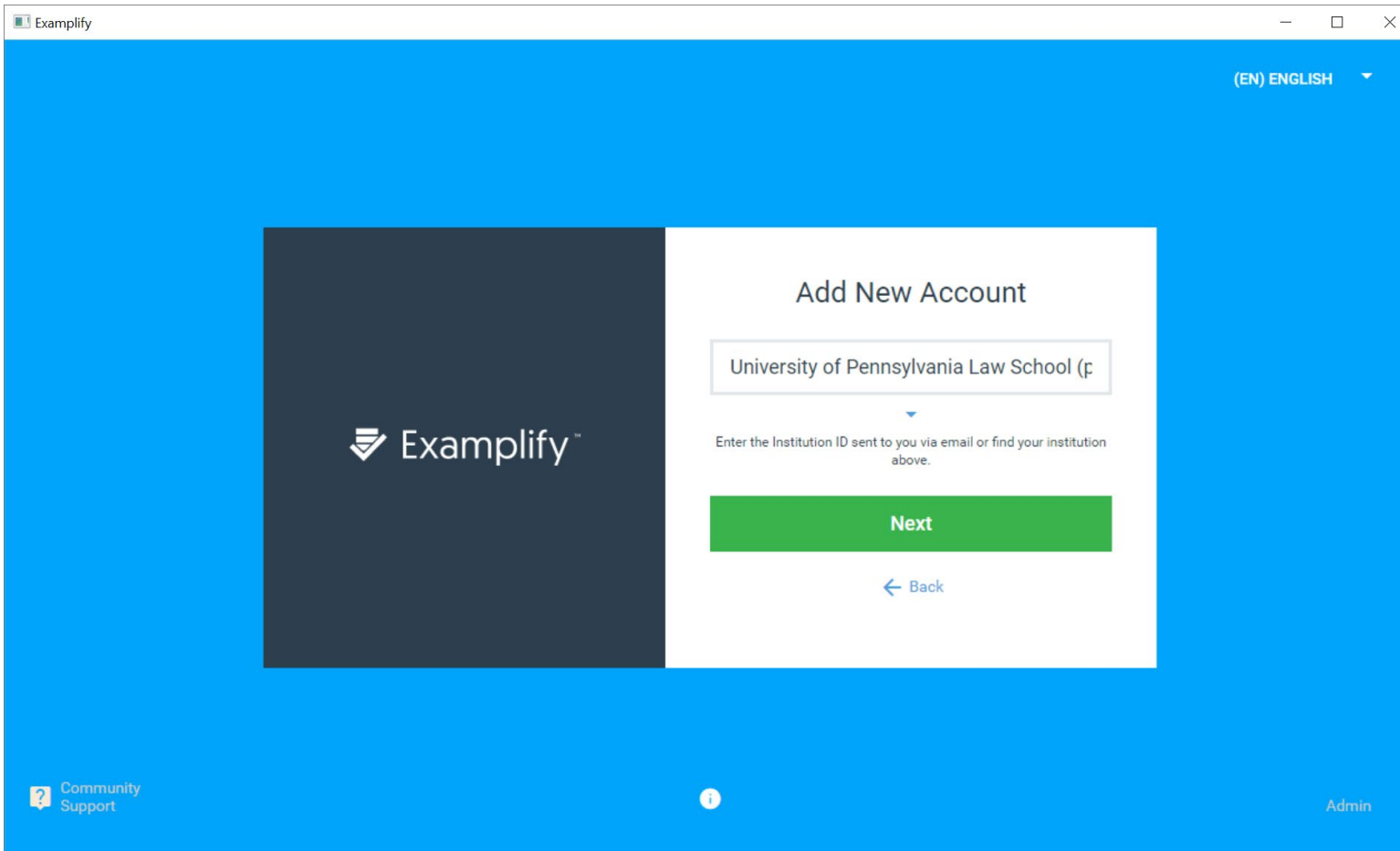
Search right here

10:28 AM 4/18/2017



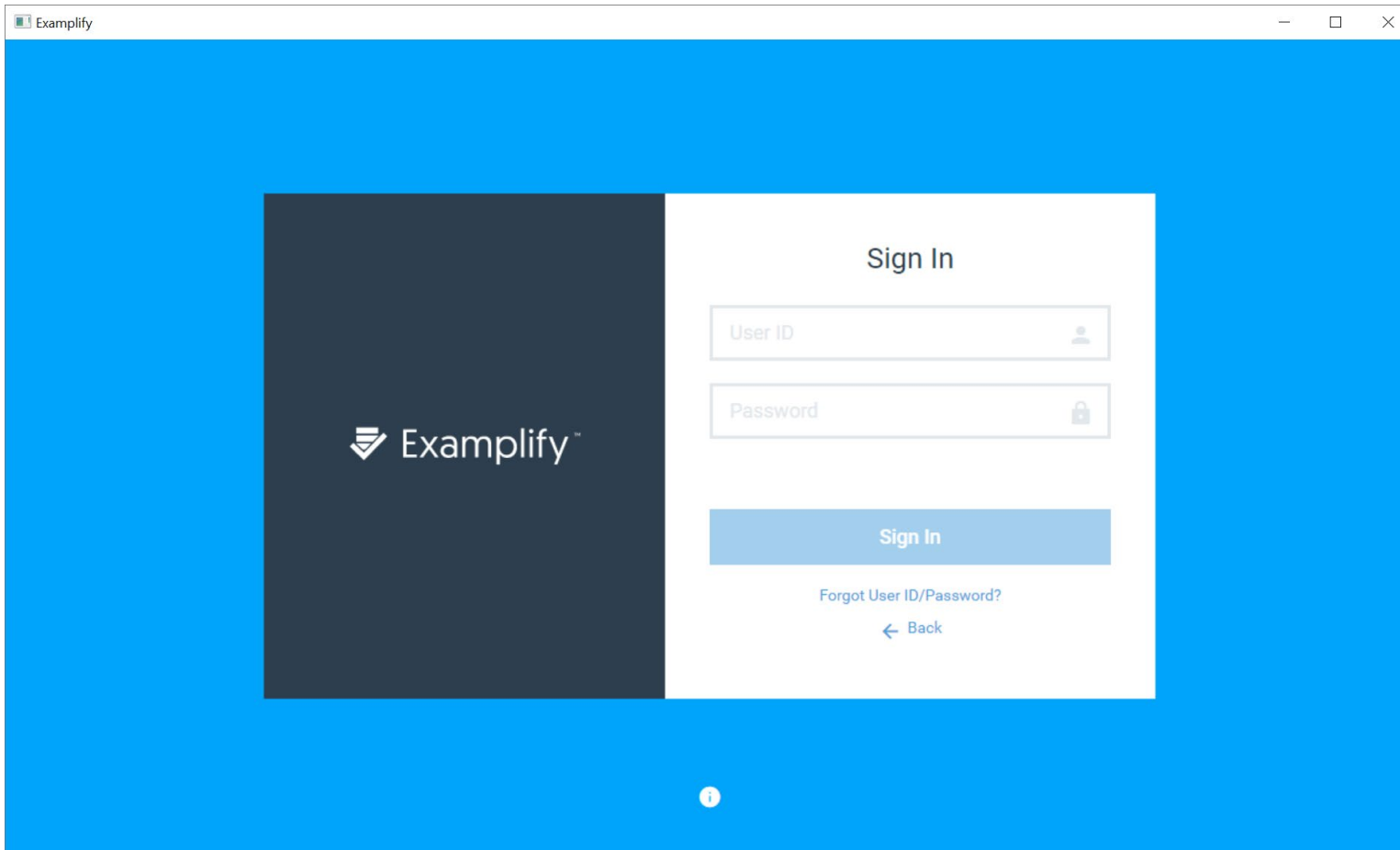
Install Examplify

- After installation, launch Examplify and select “**I Agree**” upon reading the Software License Agreement.



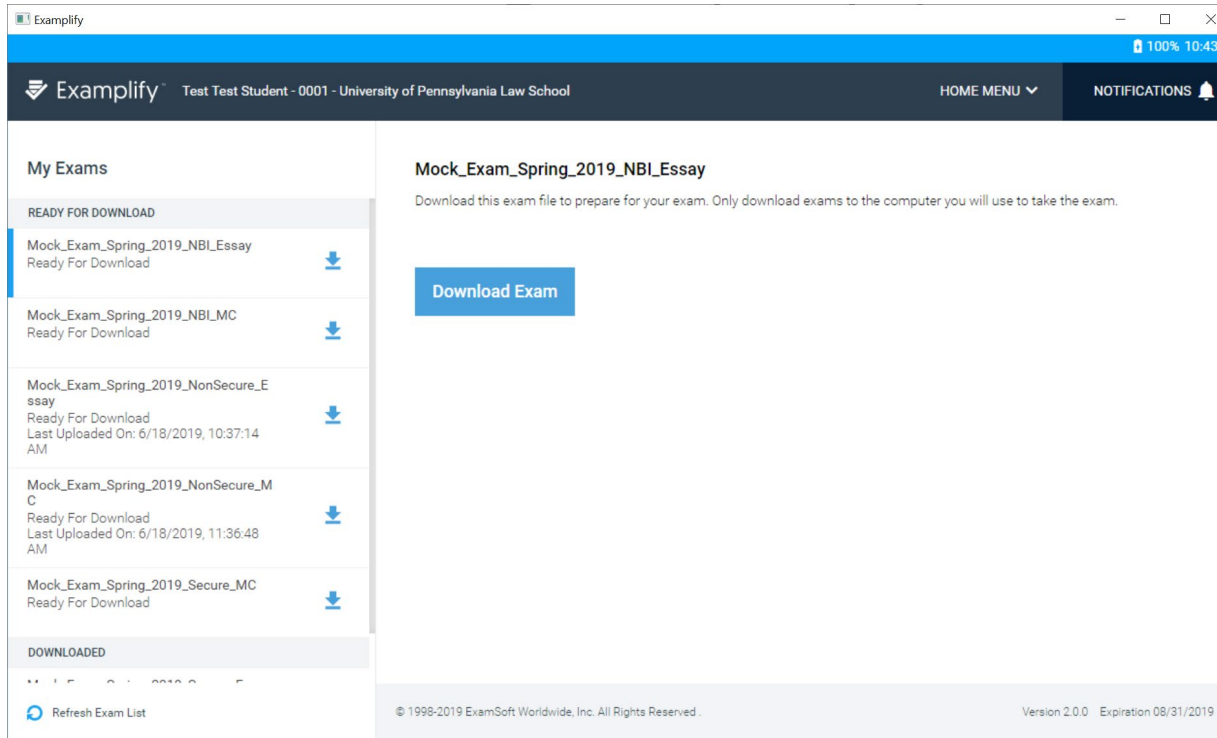
Install Exemplify

- Find the “**University of Pennsylvania Law School**” Institution ID.
- Click “**Next**”



Log in to Exemplify

- User ID = LawKey Username
- Password = Penn ID (middle 8 digits on your PennCard)
- Click “**Sign In**”



Download the Exam(s)

- You should see a list of available exams once they have been uploaded by ITS.
- Click on “**Download Exam.**”

Exam Modes

- **Secure** – no internet access, Examplify locks you out of all other applications.
- **Non-secure** – Full access to internet and any other applications on your computer
- **NBI (Blocked internet)** – No internet access, but you can use other applications (without internet) on your computer
 - **Important:** if you have notes you plan on using during an NBI exam, please make sure they are stored locally on your computer and not on the cloud. You will not be able to sync/download anything from the cloud once you have started the exam.

Exemplify

100% 11:44

Exemplify

Test Test Student - 0001 - University of Pennsylvania Law School

HOME MENU

NOTIFICATIONS

My Exams

READY FOR DOWNLOAD

Mock_NBI_EssayS19
Ready For Download

Mock_NBI_MC_S19
Ready For Download

Mock_NonSecure_MC_S19
Ready For Download

Mock_Secure_MC_S19
Ready For Download

DOWNLOADED

DemoPass
Exam File Downloaded

Mock_Exam_Spring_2019_Secure_Essay
Exam File Downloaded

Mock_NonSecure_EssayS19
Exam File Downloaded

COMPLETED

Mock_Secure_EssayS19
Exam uploaded: 8/16/2019, 11:42:33 AM

DemoPass

EXAM #
0001

Please enter the exam password to start this exam.

EXAM PASSWORD

Start Exam

Remove Exam Download

Non-Secure

WiFi On

Navigate

Exam Details

Instructor

Posting ID #
1511165

Exam Type
Non-Secure

Time Limit
No Limit

Exam Settings

Spell Check
ON

Copy & Paste
ON

Calculator
OFF

Highlighting
OFF

Backward Navigation
ON

% Time
150

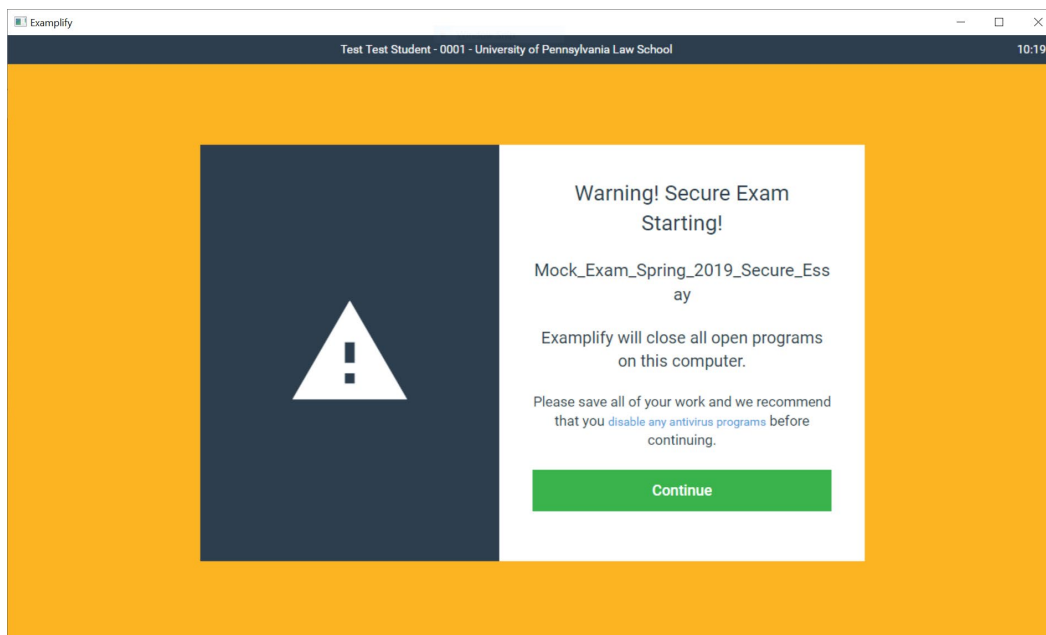
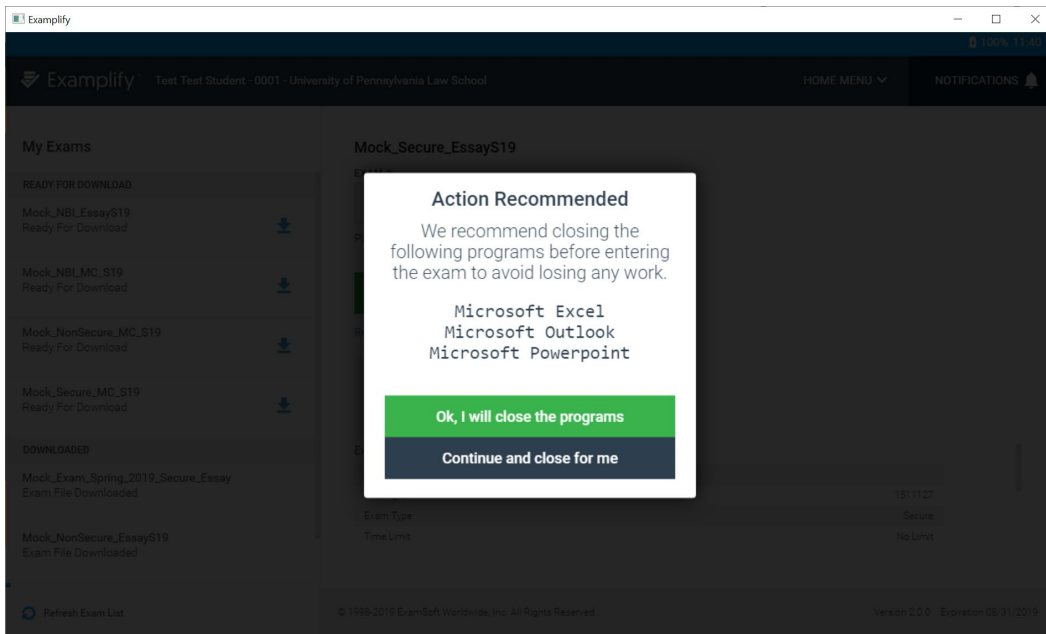
Refresh Exam List

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Version 2.0.0 Expiration 08/31/2019

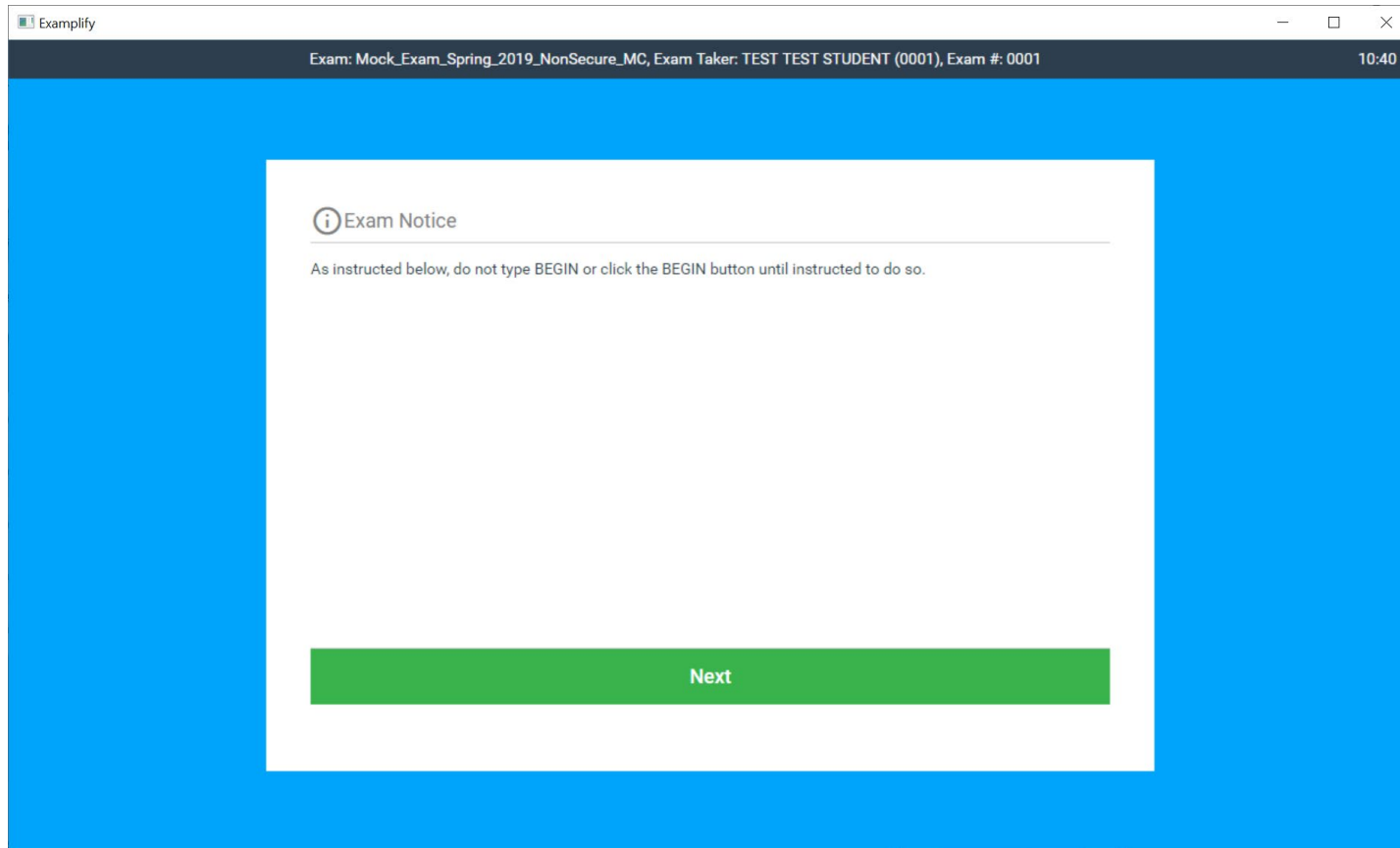
Take an Exam

- Once the exam has been downloaded, you should see your exam number. If you do not see it, please let the proctor or IT staff know.
- You will also be prompted to enter the **Exam Password**, which the exam proctor will provide to you on the day of the exam.



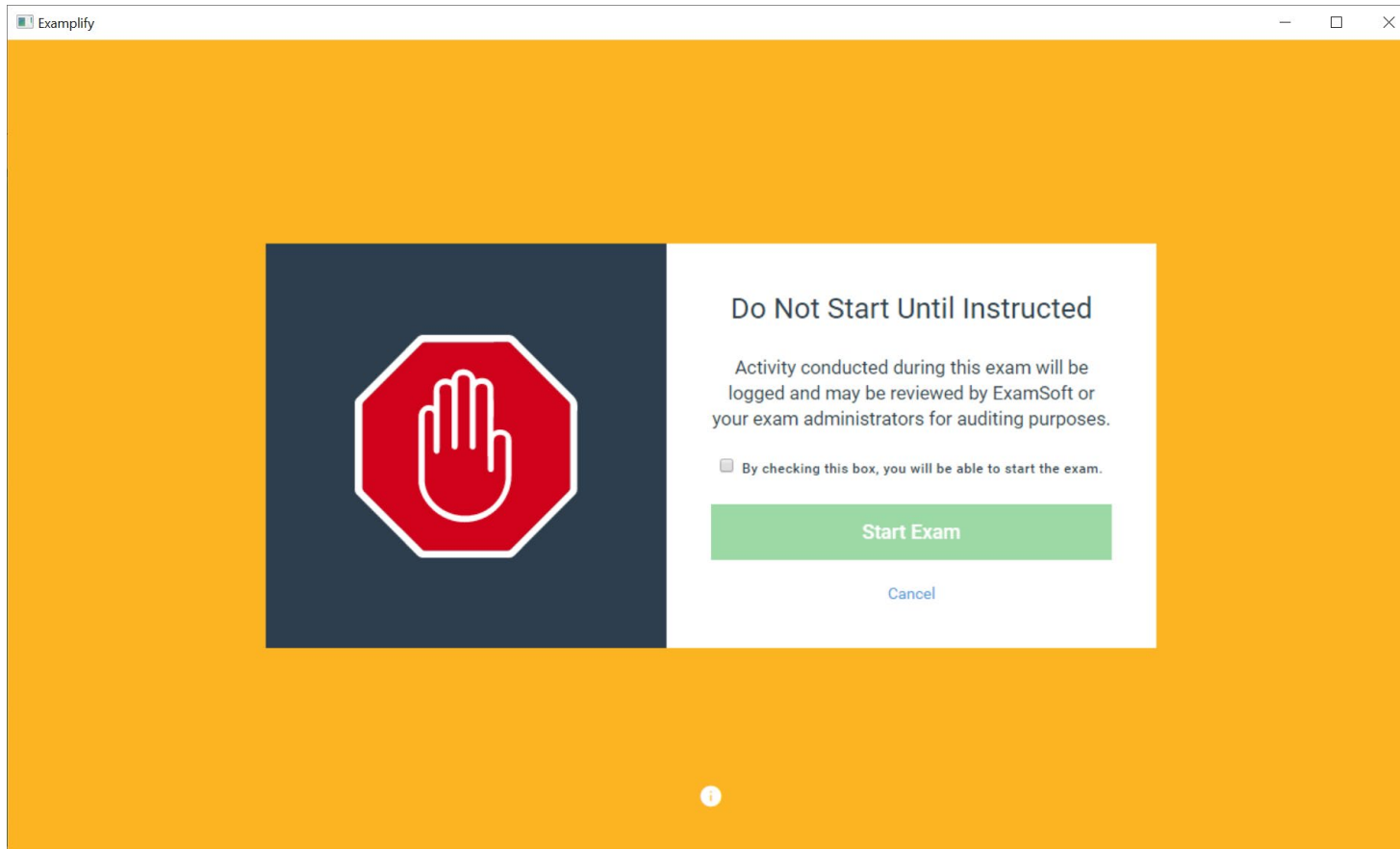
Secure Exam Warning

- “Warning Secure Exam Starting!” will appear prior to starting the Secure Exam.
- All open programs will be closed. Saving your work is recommended.
- Click “Continue.”



Start the Exam

- Exam notice will appear.
- “Do not type **Begin** or click the Begin button until instructed to do so.”
- Click “**Next.**”

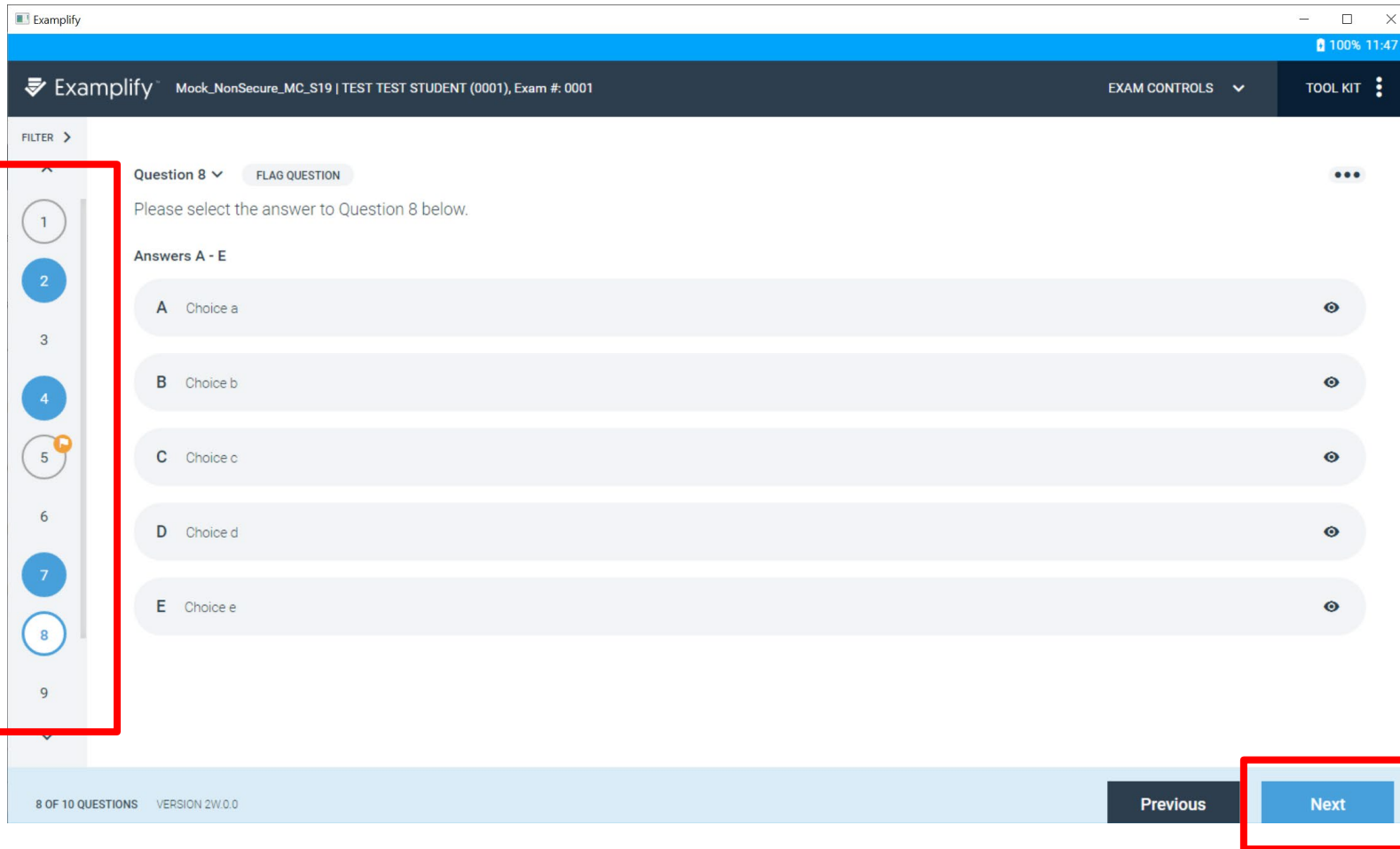


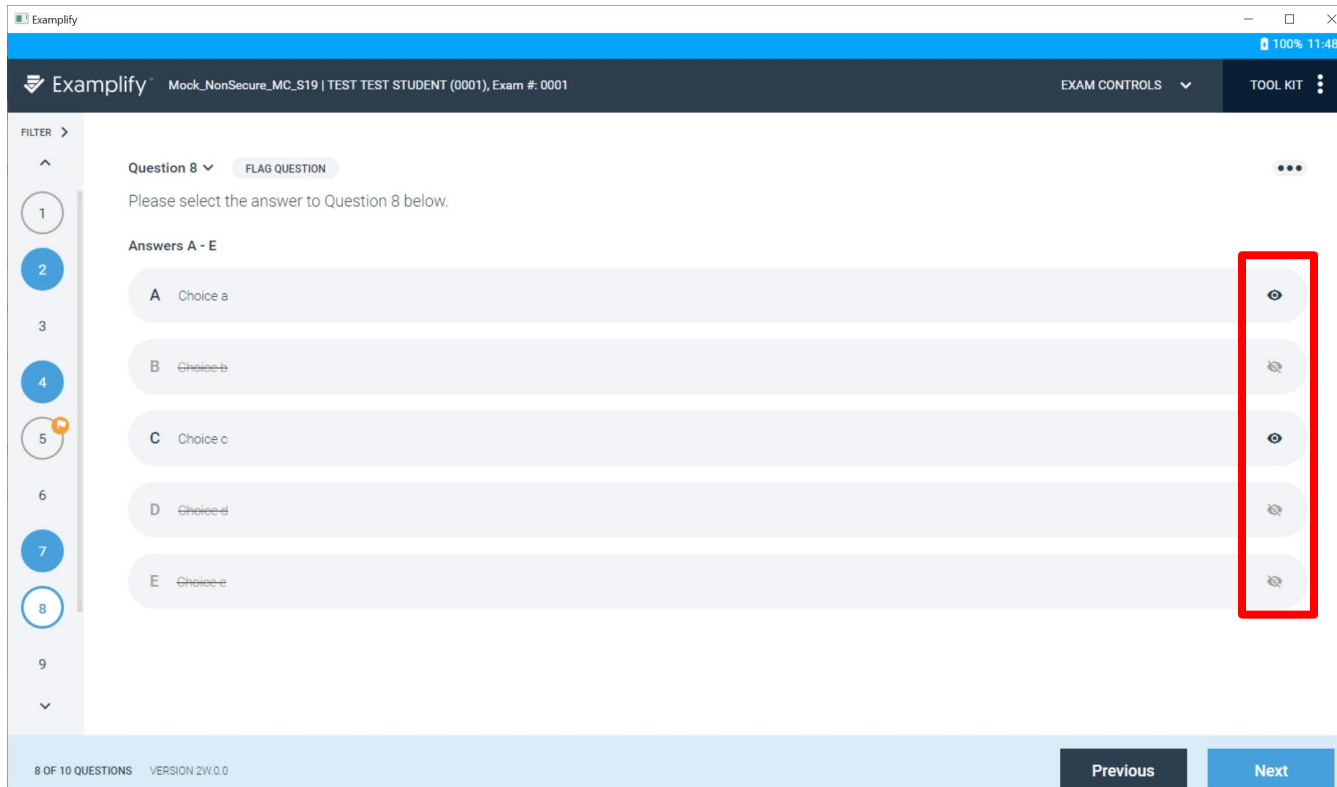
Start the Exam

- Please note that “Activity conducted during this exam will be logged.”
- Check the box, and click “Start Exam”

Navigating the Exam

- You can navigate to different questions by either clicking “**Next**” or scrolling down and selecting specific questions.
- You can flag questions that you’d like to return to
- Questions you’ve already answered will be filled in
- Questions you’ve visited but haven’t answered will be outlined





Multiple Choice Exam

- One of the features of Exemplify is to cross out answer choices. Clicking the eye will “**cross-out**” that particular choice. To undo this, click on the crossed-out text in the answer choice.
- **IMPORTANT:** You must still select an answer for your response to be counted. Crossing out is just a visual aide.

The screenshot shows the Exemplify exam interface. At the top, the browser window title is 'Exemplify'. The page header includes the Exemplify logo, the text 'Mock_NonSecure_EssayS19 | TEST TEST STUDENT (0001), Exam #: 0001', 'EXAM CONTROLS', and 'TOOL KIT'. On the left, a 'FILTER' button and a list of question numbers (1-9) are visible, with '1' highlighted. The main content area shows 'Question 1' with a 'FLAG QUESTION' button. Below the question, it says 'Please type the answer to Question 1 below.' and 'Essay Answer' with a character count '0 / 100000 characters'. A rich text editor toolbar is present with options for font (Arial), size (9pt), bold, italic, underline, strikethrough, subscript, superscript, bulleted list, numbered list, indent, outdent, link, unlink, and insert. The bottom of the interface shows '1 OF 10 QUESTIONS', 'VERSION 2W.0.0', and a 'Next' button.

Essay Exam

- Copy/paste will be enabled *but copy/pasting from other applications (like Word) is not supported.* It can cause formatting issues. No extra time will be given to correct errors if you copy/pasted from an outside source.
- **IMPORTANT:** Exemplify answer template may have more question fields than the paper test. You can ignore any extra question fields in the Exemplify template.

Exemplify Mock_Exam_Spring_2019_NonSecure_Essay | TEST TEST STUDENT (0001), Exam #: 0001 EXAM CONTROLS TOOL KIT

FILTER >

Question 1 FLAG QUESTION

Please type the answer to Question 1 below.

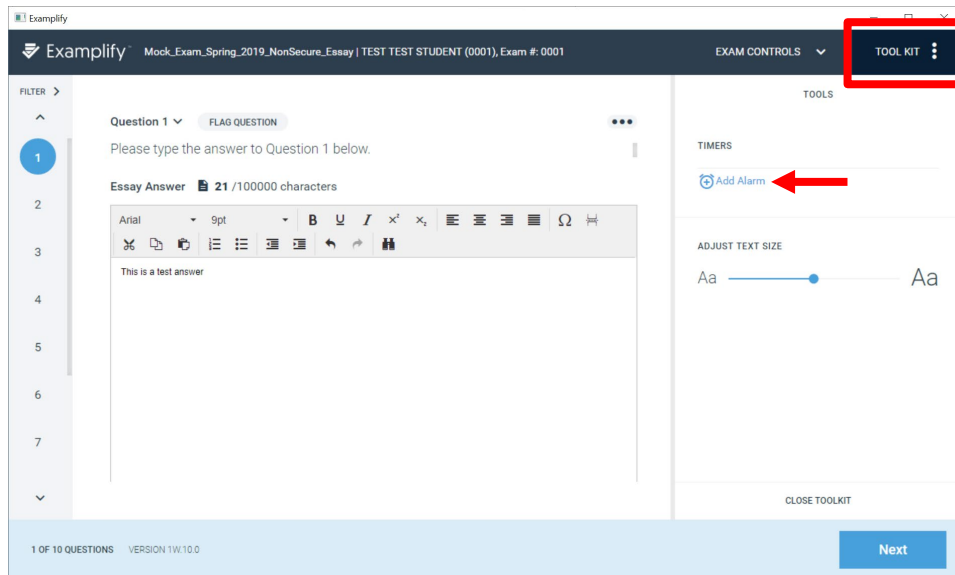
Essay Answer 21 / 100000 characters

	words	chars	w/o spaces
This Essay	5	21	17
Selection	0	0	0

1 OF 10 QUESTIONS VERSION 1W.10.0 Next

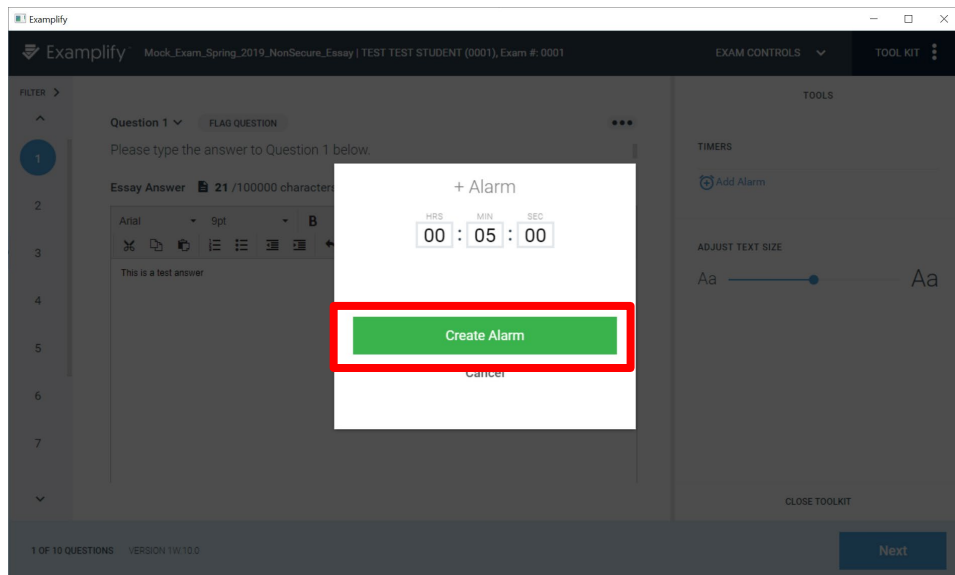
Exemplify Essay Word Count

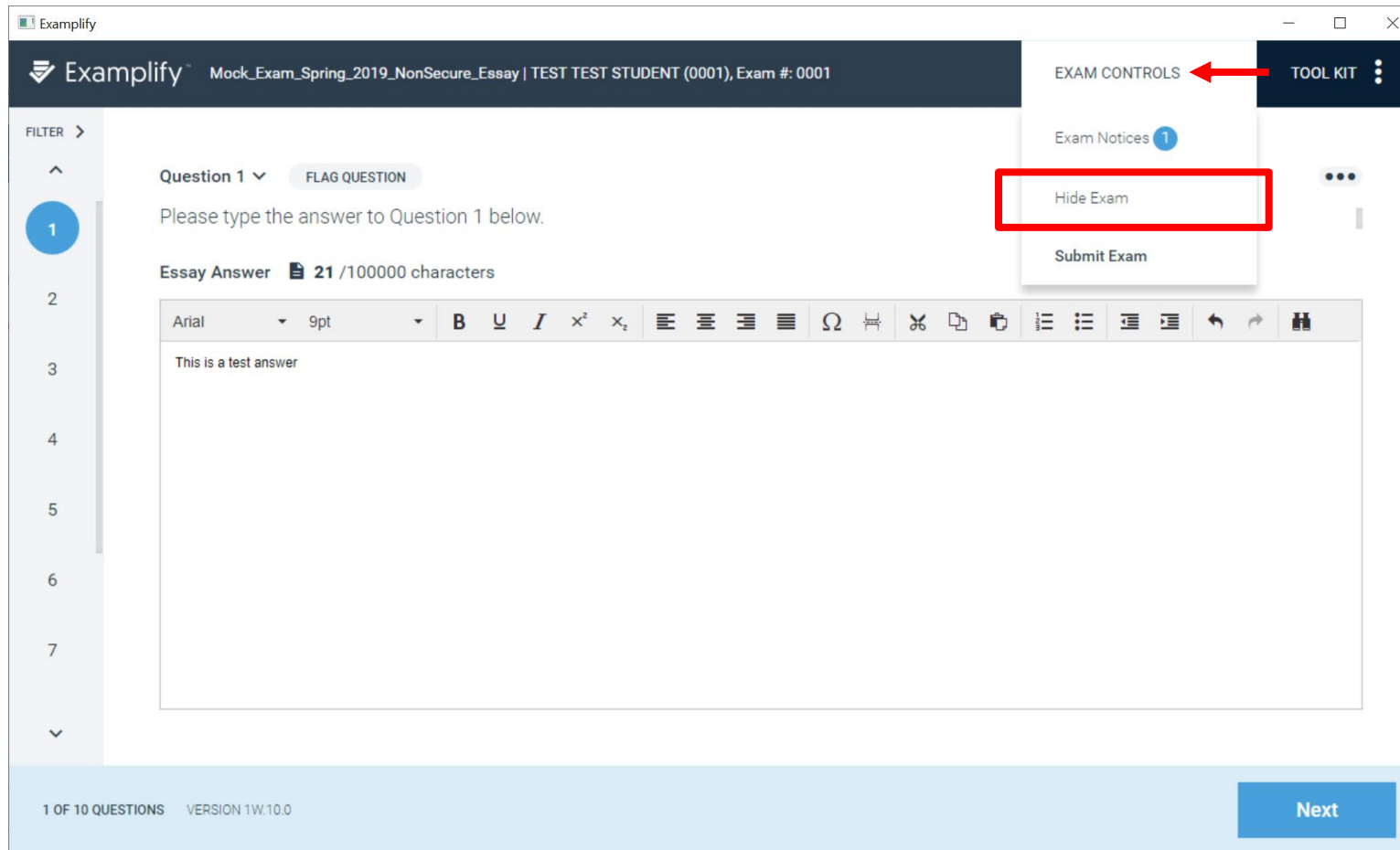
- Exemplify provides a character count for essay questions just above the answer area.
- To see more information, you can click on the paper symbol next to the character count.
 - This includes words, characters, and characters without spaces in both the answer or the highlighted selection



Add Alarm

- You can set an alarm in the top right corner by first clicking on “Tool Kit” in the top right.
- Next, click on the “**Add Alarm**” link that appears below “Tools”.
- Finally, adjust the time of your alarm and click “**Create Alarm.**”





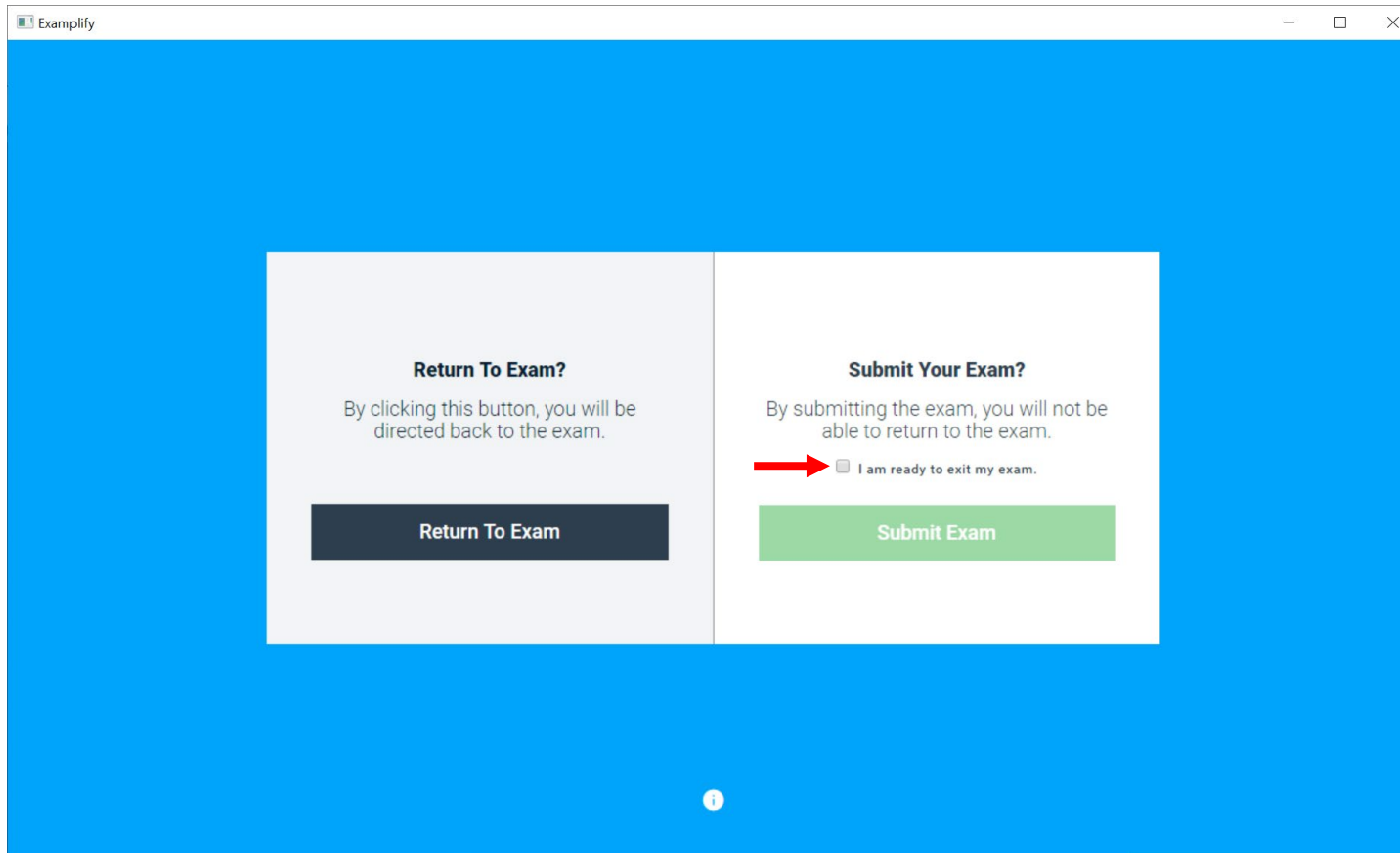
Hide Exam

- To block your Exemplify window during an exam (i.e. during a restroom break), select “**Exam Controls**” then “**Hide Exam.**”

The screenshot shows the Examplify exam interface. At the top, the header displays 'Examplify' and 'Mock Exam_Spring_2019_NonSecure_Essay | TEST TEST STUDENT (0001), Exam #: 0001'. On the left, a 'FILTER' sidebar shows a list of questions, with '1' selected. The main area displays 'Question 1' with a 'FLAG QUESTION' button and the instruction 'Please type the answer to Question 1 below.' Below this is an 'Essay Answer' section with a character count of '21 / 100000 characters' and a text area containing 'This is a test answer'. A rich text editor toolbar is visible above the text area. On the right, the 'EXAM CONTROLS' menu is open, showing options: 'Exam Notices 1', 'Hide Exam', and 'Submit Exam'. The 'Submit Exam' option is highlighted with a red rectangle. A red arrow points to the 'EXAM CONTROLS' header. At the bottom, a status bar shows '1 OF 10 QUESTIONS' and 'VERSION 1W.10.0', with a 'Next' button on the right.

Submit Exam

- Click on the “**Exam Controls**” button to submit your exam.
- Click on “**Submit Exam**”

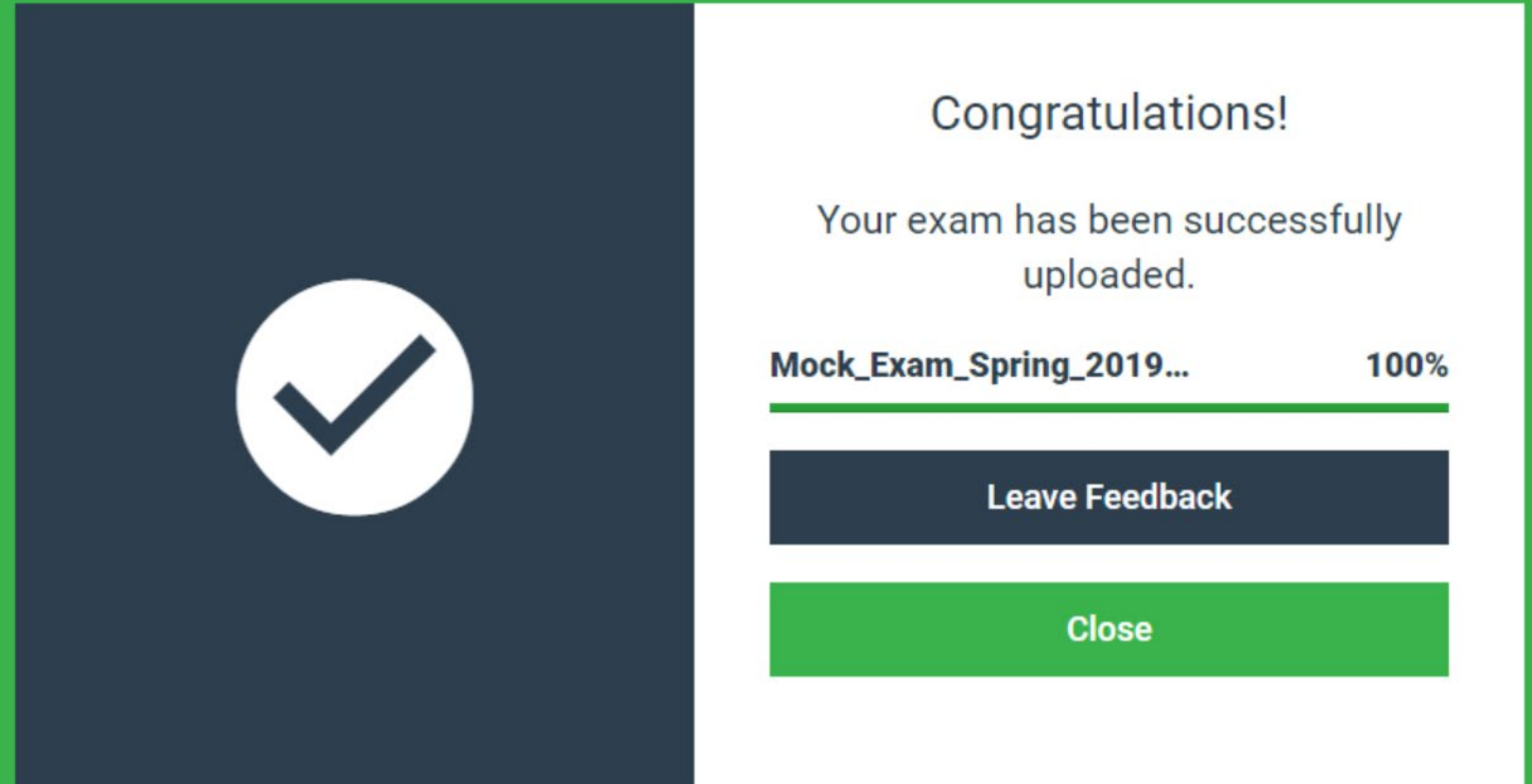


Submit Exam

- Once you click “**Submit Exam**” you will see this blue Warning screen.
- You will have to check the checkbox stating “**I am ready to exit my exam.**”
- There is no way to reopen the exam once you exit.
- Click “**Exit.**”

Submit Exam

- Once you successfully submit your exam, you will be greeted with this green “**Congratulations**” screen.
- The “**Leave Feedback**” option is for Exemplify only, not the Instructor.



Congratulations!

Your exam has been successfully uploaded.

Mock_Exam_Spring_2019...	100%
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Leave Feedback

Close

Additional Recommendations

- Please familiarize yourself to with Exemplify by going through the mock exams
 - **Note:** Your mock exam answers will not be saved or available after you submit them. This is just a way for you to get comfortable with the Exemplify interface.
- If you have tech issues during the exam, please stop what you're doing and bring your laptop to the Registrar's office. **We can't give you any additional time if you tell us about tech issues after the exam is already over.**
- If you still have questions about Exemplify or want to make sure that your laptop is configured properly you can stop by our ITS Exemplify Help Desks:
 - Wednesday, December 4th – 1-2pm @ The Clock
 - Thursday, December 5th – 1-2pm @ The Clock